



Tribal Health Research Office is seeking a Health Science/Social Science Policy Analyst

(GS-601/101- 12/13)

Announcement Link(s): [USAJOBS - Job Announcement](#)

Open & closing dates

06/24/2024 to 06/28/2024 (or until the first 100 applications have been received, whichever happens first.)

Salary

\$99,200 - \$153,354 per year

Pay scale & grade

GS 12/13

Location

Bethesda, MD

Description

The Tribal Health Research Office (THRO) is in the Division of Program Coordination, Planning, and Strategic Initiatives (DPCPSI), Office of the Director (OD), National Institutes of Health (NIH), part of the U.S. Department of Health and Human Services (HHS), is seeking a highly motivated and qualified Health Science/Social Science Policy Analyst candidate to join the THRO team.

THRO serves as the central point of contact at NIH for federally recognized American Indian and Alaska Native (AI/AN) Tribes throughout the United States (U.S.) and for Indigenous populations of the U.S. Territories and is the synergistic hub for all Tribal health research activities at NIH. The THRO team is focused on enhancing capacity for health research in Native communities, promoting opportunities for the next generation of AI/AN researchers, and disseminating transparent and culturally aware information about NIH across biomedical, social and behavioral research. THRO also provides technical support to the [NIH Tribal Advisory Committee \(TAC\)](#) and drives agency-wide progress related to the [NIH Strategic Plan for Tribal Health Research](#).

The THRO team is seeking a Health Science/Social Science Policy Analyst to assist in the development of planning, development, implementation, and evaluation of THRO's strategic initiatives, trainings, and collaborative activities. This includes developing criteria for evaluation and conducting analysis of AI/AN focused programs and policies related to research, capacity building, and career development. The incumbent would be involved in activities that cut across the NIH Institutes and Centers (ICs) and OD



Offices on research policy topics as they relate to Tribal nations, including Tribal data sovereignty, genetic research policies and intellectual property policies.

Ideal candidates will have knowledge of cultural, environmental, social, economic, political, and other interrelated factors that involve Tribes and impact the health of AI/AN populations; and prior experience in policy work with/for NIH or another federal agency. The incumbent will also have superior oral and written communication skills; critical thinking and problem-solving skills; excellent organizational skills; ability to manage and facilitate collaborative relationships with colleagues from across NIH and other federal agencies, as well as extramural institutions; strong analytical skills; knowledge and experience in the planning, evaluation, legislative, and policy development processes in science and health government agencies; knowledge of diversity, equity, inclusion, and accessibility-related principles and concepts; excellent attention to detail; and an ability to work independently and adhere to deadlines

Please contact us for additional information or submit a letter of interest and your CV to the THRO Director, Dr. Karina Walters (karina.walters@nih.gov).

Resources

The online application can be cumbersome so we are sharing these federal job application [resources](#) may be helpful to those interested in applying:

- Information regarding how to apply and be hired into a federal position, including helpful definitions and “must know” tips to be successful in the application process: <https://www.usajobs.gov/?c=create-profile>
- Writing a resume: <https://www.youtube.com/watch?v=8YX7o1PBoFk>
- How to apply to a federal job: <https://www.youtube.com/watch?v=Gih8-cwTCQU>
- Tips for applying to federal jobs: <https://serc.si.edu/careers/tips-applying-federal-jobs>